

Virginia Mandatory Continuing Legal Education

Virginia State Bar

1111 East Main Street, Suite 700

Richmond, VA 23219-0026

(804) 775-0577

www.vsb.org

October 27, 2023

Via E-mail

Samantha Lembo
Export Compliance Training Institute
P. O. Box 202043
Shaker Heights, OH 44120

RE: NLL0056

Dear Jessica Lemon:

The course titled "ITAR Controls Seminar" has been approved for 13.5 credit hours including (0.0) credit hours for Ethics by the Virginia Mandatory Continuing Legal Education Board.

Accreditation of this program is approved through October 31, 2024. Enclosed are the applicable certification forms for your course. Virginia attorneys may certify their attendance at our website upon receipt of this form and the course ID# may not be provided without it. Course attendance lists are not processed as certification of attendance.

Any recording of this program for future presentation by any delivery means requires a separate application.

Please contact the MCLE Department if you have any questions.

Sincerely,



DaVida M. Davis

Director of Regulatory Compliance

Virginia MCLE Board Certification of Teaching (Form 3)

Email this form to mymcle@vsb.org

MCLE requirement pursuant to Paragraph 17, Section IV, Part Six, Rules of Virginia Supreme Court and MCLE Board Regulations

MCLE Compliance Deadline - October 31. MCLE Reporting Deadline - December 15.

A \$100 fee will be assessed for failure to comply with either deadline.

Member Name: _____ **VSB ID#:** _____

Address: _____ **Phone:** _____

City **State** **Zip** **Email:** _____

Course ID: NLL0056
Sponsor: Export Compliance Training Institute
Title: ITAR Controls Seminar
Credits: 13.5 0.0 0.0
CLE **(Ethics)** **Well-being**

Date(s) of Teaching: _____ **Location:** _____

Only sessions with written instructional materials are approvable for credit.

1. My teaching segment was ____ (hrs/mins) of CLE of which (____) (hrs/mins) were approved Ethics and ____ (hrs/mins) were approved Well-being.
2. In addition, I attended other segments totaling ____ (hrs/mins) of CLE of which (____) were approved Ethics and ____ (hrs/mins) were approved Well-being.
3. I spent ____ (hrs/mins) preparing for teaching my segment of the course.
Up to four (4) hours of preparation credit may be claimed per one hour of instructional time, and no more than eight (8) hours total for any one course. Total credit is awarded for actual time spent teaching, attending, and preparing rounded to the nearest half hour. (Example: 1hr 15 min = 1.5 CLE hr.)
4. A materially false statement shall be subject to appropriate disciplinary action.

NOTE: A maximum of 8.0 hours from pre-recorded courses may be applied to your yearly MCLE requirement. Minimum of 4.0 hours from live interactive courses required.

Date

Signature

This form may be mailed to:
Virginia MCLE Board
Virginia State Bar
1111 East Main Street, Suite 700
Richmond, VA 23219-0026
(804) 775-0577 / MCLE@vsb.org

Course Type: Live
Delivery Method: Speaker in Room